

ALGORITHM FOR OFFICIAL AND PERSONAL INTERNATIONAL TRAVELS OF UPLB STAFF & STUDENTS FOR INFECTION CONTROL AGAINST EMERGING DISEASES



TRAVELLING STAFF / STUDENT UNIT'S ADMINISTRATIVE OFFICER Acknowledge and record the travel on Inform the Unit's Administrative Officer the Unit's TRAVEL MONITORING SHEET about the travel (name, office/unit/department, age, sex, destination, layover/s, purpose: official or personal, date of departure, date of Receive the DAILY HEALTH MONITORING SHEET, TRIAGE arrival, contact no., & signature of staff) QUESTIONNAIRE and QUARANTINE PROCEDURES Issue the DAILY HEALTH MONITORING SHEET, TRIAGE QUESTIONNAIRE and QUARANTINE PROCEDURES* Develops With foreign travel FEVER > to (includes Strictly practice the following: layover), or with 38°C and/or NO · Self-monitoring using the Daily exposure to a cough, colds traveler from or difficulty **Health Monitoring Sheet CHINA** including of breathing Proper hand hygiene within 14 Hongkong, & Proper sneeze and cough etiquette days from Macau within 14 Maintain a distance of at least 1 arrival? days from arrival? meter from symptomatic individuals Infection control procedures YES Cleared and may proceed YES with work or classes Documents attached: Develops HOME QUARANTINE 1. Triage Questionnaire FEVER > 38°C -Person Under Monitoring and/or cough, colds 2. Daily Health Monitoring Sheet (PUM)-) or difficulty of for 14 days 3. Decision Tool for Individuals at breathing within 14 (read Quarantine Procedures) **UPLB** days from arrival Inform Unit's AO 4. Quarantine Guidelines *Unit's AO to submit 5. Proper Infection Control YES data to UHS Collaborative output by: Dr. Myla Lourdes R. Avena (Deputy Director), Person Under Investigation (PUI): Dr. Ailah S. Jalotjot (Infectious 1) Immediately wear a face mask. Disease Specialist) and Dr. Jessie 2) Limit contact with others and practice infection control procedures. Imelda F. Walde (Director) for the 3) Observe self-quarantine (read Decision Tool for University Health Service, Office of Individuals at UPLB). the Vice-Chancellor for Community 4) Coordinate with UHS at Hotline Number for telephone Affairs, University of the Philippines monitoring and further advice: Los Baños 536-3247 or 536-2470 local 109 (28th January 2020, revised 5th February 2020)



UNIVERSITY HEALTH SERVICE

Office of the Vice-Chancellor for Community Affairs U.P. Los Baños



DAILY MONITORING SHEET FOR PATIENTS UNDER MONITORING AGAINST EMERGING DISEASES

Date of Arrival in the

Patient's Name Close Contact's Name												Cou	gin	/Place	of
	_											Lay	over/	s	
Signs / Symptoms	1	2	3	4	5	6	7	ays 8	9	10	11	12	13	14	Observations:
No symptom															10,
Headache															Bar
Fever (indicate temperature in °C)														1	102
Cough												1	<	2	. ~
Colds												1)	0	
Difficulty of breathing										11	5	9			University Health Service 049-536-3247, 536-2470 local 109



DECISION TOOL



FOR NOVEL CORONAVIRUS ASSESSMENT

FOR INDIVIDUALS AT THE UPLB CAMPUS

(as of February 5, 2020)

	T	T .						
Fever	Respiratory Infection	Travel History for the past 14 days	History of	600				
CIR COMSI		in China (includes Macau and Hongkong)	Exposure*	Case Category				
+	+	+	+	0.				
+	+	+						
+	+	-	+	, O.				
+	-	+	+	Person Under Investigation (PUI)				
-	+	+	+	 Immediately wear mask and isolate. Call the University Health Service or the hospital of 				
+	-	+	- 4	your choice.				
-	+	+	C-6					
+	-	- \	+)					
	+	- /X	19+					
	-	+0	+	Person Under Monitoring (PUM)				
-	-	180	-	Go on home quarantine for 14 days.Monitor body temperature daily.				
-	, c'X'	4	+	 Observe any signs and symptoms of respiratory infection. If symptoms worsen, call the University Health Service or the hospital of your choice. 				

^{*}Exposure History includes:

Reference: RITM-Department of Health, 30 January 2020

a. close contact with a confirmed case of 2019-nCoV infection or,

b. a healthcare facility in a country where 2019-nCov infections have been reported; or,

c. visiting / working in a live animal market in Hubei province, China

d. direct contact with animals in countries with circulating 2019-nCov in human and animals

QUARANTINE PROCEDURES





There is only **ONE WAY** to properly wear your face mask.

- Hold mask with the COLORED SIDE FACING OUTWARD.
 - The white side should be next to the face.
- Tie all the strings
 (for tie-on masks) or
 pull the rubber bands
 tight around the ears
 (for ear-loop masks) properly.
 Confirm that the mask is
 secure to ensure protection.
- Secure the nosepiece comfortably over the bridge of the nose by CRIMPING THE METALLIC WIRE TO PREVENT LEAKAGE
 - Pull the mask down to cover the chin. The face mask should fully cover the nose, mouth, as well as the chin.







Should you wear a mask?

√ Yes. If you have respiratory symptoms - cough, difficulty breathing



√ Yes. If you are providing care to individuals with respiratory symptoms

√ Yes. If you are a health worker and attending to individuals with respiratory symptoms

X NOT needed for general public who do not have respiratory symptoms



PROPER INFECTION CONTROL









UNIVERSITY HEALTH SERVICE

University of the Philippines Los Baños, College, Laguna

TRIAGE	QUESTIONNAIRE	FOR	U.P.	LOS	BAÑOS

Name (Last, First, Middle)

Date Today

With travel history <u>abroad</u> (within the last 14 days)? O YES O NO Where, including layover/s?

Exposed to somebody with travel history abroad O YES O NO (within the last 14 days)? If yes, where was the travel within the last 14 days?

Exposed to somebody who has/had 2019-nCoV? O YES O NO

If the answer is YES to any of the questions, state the following: Date of Arrival in the Philippines:

TICK (√) ALI	THE SYMPTOMS YOU HAVE
O Fever	If yes, since when:
O Headache	If yes, since when:
O Cough	If yes, since when:
O Colds	If yes, since when:
O Difficulty of breathing	If yes, since when:
I declare that all the	above

information are true and correct.

Signature of Patient

RECOMMENDATION/S

- ☐ Wear a medical mask. Observe proper cough and sneeze etiquette.
- Observe quarantine procedures.

(28th January 2020, revised 5th February 2020)

- □ Proceed with your transaction.
- □ Proceed & present this form to the UHS Holding Area.

UHS HOTLINES: 536-3247, 536-2470

Signature of Triage Staff

loc 109
*Keep this copy for documentation and future reference.



UNIVERSITY HEALTH SERVICE

TRIAGE QUESTI	ONNAIRE FOR U.P. LOS BAÑOS
Name (Last, First, Middle)	Date Today
Where, including layove Exposed to somebody	with travel history abroad O YES O NO
14 days?	If yes, where was the travel within the last who has/had 2019-nCoV? O YES O NO
If the answer is YES to a Date of Arrival in the Phil	ny of the questions, state the following:
O Fever	If yes, since when:
O Headache	If yes, since when:
O Cough	If yes, since when:
O Colds	If yes, since when:
O Difficulty of breathing	If yes, since when:
I declare that all the information are true an	
RE	COMMENDATION/S
□ Wear a medical mask.	Observe proper cough and sneeze etiquette.
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Signature of Triage Staff