



UNIVERSITY OF THE PHILIPPINES LOS BAÑOS
Office of the Chancellor

30 April 2020

MEMORANDUM NO. 075
Series of 2020

TO : **All UPLB Drivers**

SUBJECT : **Work assignments during the Luzon-wide enhanced community quarantine (ECQ)**

The university requests the assistance of additional drivers for the duration of the extended Luzon-wide enhanced community quarantine from 1-15 May 2020.

In connection with this, UPLB drivers who are available may coordinate with the Office of the Chancellor at Tel. No. 536-2567 and 536-2928 provided they satisfy the following requirements:

1. Not a senior citizen;
2. Live on or near the campus;
3. Not under any medical or health condition; and
4. Can drive a van, coaster or bus.

Drivers who will be given work assignments are entitled to receive a special risk allowance or COVID-19 hazard pay.


FERNANDO C. SANCHEZ, JR.
Chancellor ✓

cc: Mr. Lucas C. Cabalse
Administrative Aide IV
President, Sikat-UPLB