



UNIVERSITY OF THE PHILIPPINES LOS BAÑOS

Office of the Chancellor

20 April 2020

MEMORANDUM NO. 071

TO : **All Vice Chancellors, Deans, Directors and Unit Heads**

SUBJECT : **Coordination of initiatives with
UPLB COVID-19 Response Team**

There are initiatives from the different units of the University in response to the COVID-19 crisis. These are humble but significant contributions that deserve recognition and should be reported to the Office of the Chancellor for inclusion in the weekly updates that are submitted to the Office of the Vice President for Public Affairs, UP System.

However, as the university is under strict quarantine, please be reminded that all activities on these initiatives should be coordinated with the UPLB COVID-19 Response Team chaired by Dr. Roberto G. Visco, Assistant to the Vice Chancellor for Community Affairs. Unit heads must ensure that protocols to contain COVID-19 are complied with and that only essential personnel comprising the skeletal workforce and covered by appropriate certifications are required to physically report to work.

For strict compliance.

FERNANDO C. SANCHEZ, JR.
Chancellor