



UNIVERSITY OF THE PHILIPPINES LOS BAÑOS

Office of the Chancellor

17 April 2020

MEMORANDUM NO. 070
Series of 2020

TO : All Vice Chancellors, Deans, Directors and Unit Heads

SUBJECT : Additional data for the UPLB COVID-19 report

Please include in the weekly reports on programs and actions on the COVID-19 health crisis, the following information:

1. Number of suspect, probable, and confirmed cases (DOH's new classification);
2. Number of stranded students in dormitories and on-campus residences;
3. Number of Professor Emeriti or retired faculty who may need help;
4. Number of frontline healthcare workers in the health service units; and,
5. Other members of the university who are urgently in need of assistance.

The above additional data shall be submitted together with report covered by Memorandum No. 060 issued by this Office on 24 March 2020.

Every Friday, the Vice Chancellors shall submit the summary of all reports to the Office of the Chancellor at oc.uplb@up.edu.ph and the Office of Public Relations at opr.uplb@up.edu.ph for consolidation of the weekly report for UPLB.

Please be guided accordingly.

FERNANDO C. SANCHEZ, JR.
Chancellor