

UNIVERSITY OF THE PHILIPPINES LOS BAÑOS
College, Laguna, Philippines 4031

OFFICE OF THE CHANCELLOR

09 March 2018

ADMINISTRATIVE ORDER NO. 143
Series of 2018

TO : **Dr. Crisanto A. Dorado** (Chair), OVCA
Prof. Nelson Jose Vincent B. Querijero, HRDO
Ms. Joan E. Mendoza, Accounting Office
Ms. Edna K. Mananghaya, ICO
Mr. Ammiel V. Talatala, HRDO

(Thru your respective unit heads)

SUBJECT : **SALN Review and Compliance Committee and
Authority to Administer SALN Oath**

With **Dr. Crisanto A. Dorado** as Chair, please constitute yourselves into the Statement of Assets, Liabilities and Net Worth (SALN) Review and Compliance Committee as required by Civil Service Commission (CSC) Memorandum Circular No. 2, Series of 2013 issued on January 24, 2013 and CSC Resolution No. 1300455.

The review of SALN filed by all UPLB staff covered by the requirement and reporting of compliance shall be in accordance with the procedure provided for in CSC Memorandum Circular No. 10, Series of 2006.

The deadline for the filing of the SALN using the revised SALN form in three (3) copies with the Human Resource Development Office (HRDO) based on the Office of the Chancellor Memorandum No. 016, Series of 2018, was 02 March 2018. In connection therewith, the authority to administer the SALN oath is hereby delegated to the HRDO Director Prof. Nelson Jose Vincent B. Querijero and Ms. Bernadette B. Biruar, HRDO Supervising Administrative Officer.

Thank you for your usual cooperation.


FERNANDO C. SANCHEZ, JR.
Chancellor

cc: HRDO
RMO
Accounting Office