



UNIVERSITY OF THE PHILIPPINES LOS BAÑOS

Office of the Chancellor

20 April 2021

MEMORANDUM NO. 048
Series of 2021

TO : **All UPLB Constituents**

SUBJECT : **Guidelines on COVID-19 RT-PCR Testing of UPLB Constituents at the UHS and CMDL**

The renewed surge in COVID-19 cases in the country heightens the need for appropriate testing and tracing of probable and suspect COVID-19 cases in the University. The guidelines set forth hereunder provide the procedures for COVID-19 testing of employees, personnel on ICS/JO/COS, and students of UPLB at the University Health Service (UHS) and UPLB COVID-19 Molecular Diagnostic Laboratory (CMDL).

I. Schedule of RT-PCR Testing at the UHS and CMDL

Swabbing for the Reverse Transcription–Polymerase Chain Reaction (RT-PCR) test is done at the UHS while analysis of samples is done by the CMDL. Swabbing at the UHS is from 7:30 a.m. to 9:30 a.m. on Mondays to Fridays.

UPLB constituents who require testing are advised to set an appointment for swabbing with the UHS Online Medical Check-up via Facebook Messenger (m.me/114679656844685) or through text message at 09531300521 or 09125287553. These communication channels are available from 8:00 a.m. to 3:00 p.m. on Mondays to Saturdays (except holidays).

II. Requirements for PhilHealth Coverage of Test Fees

Pursuant to the Bayanihan to Heal as One Act, PhilHealth will cover the cost of RT-PCR test analysis done by the CMDL of **symptomatic PhilHealth members and applicants**. PhilHealth will not cover the cost of RT-PCR tests for travel-related purposes, personal or official (e.g., for travel to areas requiring a negative test result for entry).

All requests for swabbing at the UHS (for which sample analysis at the CMDL is to be charged to PhilHealth) by UPLB constituents must be accompanied by a certification from the OHMS Officer of their unit, indicating symptoms and a duration